

SAP Solution Brief | PUBLIC

SAP Ariba Solutions | SAP Ariba Buying and Invoicing

Maximize Procurement Efficiency to Boost Business Resilience



Make the Procurement Process Disappear

Ongoing turbulence makes the need for procurement insight and infrastructure greater than ever before. To help your business adapt, you must move faster and more effectively while increasing productivity and reducing costs and risk. That means moving beyond traditional applications to a more strategic, scalable approach – one that lets you transform every part of the procure-to-pay process.

The SAP Ariba Buying and Invoicing solution delivers the capabilities you need to meet these goals. By connecting every step of the purchasing lifecycle for indirect goods and services – including catalogs, requisitions, contracts, orders, goods receipts, and invoices – the solution enables you to streamline workflows, expedite approvals, and eradicate errors and exceptions.

Through integration into SAP Business Network, SAP Ariba Buying and Invoicing connects you with millions of suppliers across hundreds of categories worldwide, reducing discovery time and allowing you to transact and collaborate with all your trading partners in one place.

A smart, more automated buying experience directs users to make compliant purchases quickly, and with the least amount of human intervention possible. Access to preferred vendors and items in custom business-to-business (B2B) marketplaces lets you expand choices while controlling tail spend.

Seamless integration with other applications and ERP systems eliminates silos, so you can drive consistent business processes and share centralized data throughout the enterprise. As a result, you can manage more spend with less effort – helping you bring speed, scale, and savings to procurement and fresh innovation to the business.

Make the Procurement Process Disappear

Take Procurement Results to the Next Level

SAP Ariba Buying and Invoicing offers extensive functionality and features to help you optimize procurement outcomes and deliver strategic value to the business.

Whether you're a smaller company relying on manual methods and simple automation or a large global enterprise using multiple applications and ERP systems, this powerful software-as-a-service solution delivers the end-to-end spend

visibility, control, and compliance you need to help your organization become more flexible, responsive, and fiscally effective.

With exceptional ease of use and a cohesive, harmonious experience based on SAP Fiori standards, SAP Ariba Buying and Invoicing appeals to procurement professionals and casual users alike, enhancing engagement so you can accelerate adoption and realize rapid ROI.

Top-quartile organizations using SAP Ariba solutions:

create **86% OF PURCHASE TRANSACTIONS** from contracts and catalogs, have a **60% HIGHER RATE** of managing supplier compliance, and up to **50% SHORTER** invoice approval cycles.

Take Procurement Results to the Next Level

Make it Easy to Stay Compliant

Increase Productivity and Control to Maximize Savings

Integrate Business Processes and Systems End to End

Configure and Customize to Better Meet Business Needs

Adapt Easily to Global Markets

Make It Easy to Stay Compliant

The solution's friendly, persona-based guided buying capability streamlines tasks and tailors content through intelligent technology, so users don't waste a second on unnecessary steps.

They can search for and compare goods and services across approved catalogs and suppliers, save selections in shopping carts, and quickly submit purchases – with built-in procurement policies and budget checks to automate compliance.



Guide users to the **best spending choices**, tackle more spend categories, and consistently manage compliance around the globe.

Extend visibility with integrated access to millions of items and vendors in custom B2B marketplaces, expanding user choice for nonsourced goods while giving you precise controls to manage tail spend effectively. A versatile mobile app provides convenient on-the-go access to search, requisitions, orders, approvals, and other critical functions to support faster response, shorter cycle times, and continuous workflow management.

Personalization options allow users to select the dashboard settings most relevant to their roles. And post-purchase surveys let you capture user feedback to fuel future solution enhancements.

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With a diverse array of tools and capabilities designed to help procurement professionals work faster and more efficiently, SAP Ariba Buying and Invoicing helps your business save money while freeing users to focus on more strategic activities. For example, a procurement operations workbench provides centralized dashboard information and role-based visibility and controls to help operational teams track and manage requisition workflows, approvals, and service level agreements; better balance workloads; and reduce processing time for high-touch requests.

Through SAP Business Network you can easily load, manage, and access local and supplier-hosted catalogs, with comprehensive compliance measures to help you realize negotiated savings. Analytics and reporting mean you can monitor spend based on multiple parameters to improve performance, identify savings opportunities, and evaluate outcomes. And invoice management tools support touchless processing

and prevalidation, with built-in rules that require suppliers to resolve errors and exceptions before submission so you can rapidly complete reconciliation and payment.

Procurement workspaces give you a single repository to see and store all data and documents related to procurement requests, including requisitions, sourcing projects, contracts, purchase orders (POs), invoices, and receipts.

Support for services spend includes service entry sheets to automate tracking, management, and cost allocation for project activities and assets, while invoicing against contracts enables accurate, line-item validation of approved rate sheets.

Powerful analytics and reporting tools help you monitor multiple spend parameters to better manage performance, assess outcomes, and predict opportunities across the enterprise.

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No matter what your procurement objectives, the ability to seamlessly connect relevant business processes throughout your organization – and gain a centralized, end-to-end view of data – is essential to achieving them.

SAP Ariba Buying and Invoicing integrates easily with your existing SAP and non-SAP infrastructure so you can remove silos, increase transparency, and provide a consistent experience across all procurement channels. SAP Ariba Cloud Integration Gateway, enabled by SAP Cloud Platform Integration, supports fast, self-service integration of the solution with your back-end systems and applications.

Prepackaged mapping content provides everything you need to make integrations quick and painless. Intuitive, wizard-based guidance and an automated self-testing framework help you complete the process without taxing IT resources.

You can also integrate multiple ERP systems, such as SAP S/4HANA® or those from other providers, with SAP Ariba Buying and Invoicing to meet your goals. For example, you can integrate SAP Ariba sites in a way that allows data sharing throughout the organization while keeping site-specific and transactional data separate. The most basic level of integration provides cross-site reporting, while more complex levels involve partial or full data sharing between sites.

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Seamless integration with your back-end systems and other applications drives dramatic gains in efficiency, transparency,

Configure and Customize to Better Meet Business Needs

While SAP Ariba Buying and Invoicing offers immediate, out-of-the-box operation, it also includes ample flexibility and tools that enable you to tailor different processes, characteristics, and parameters to suit your business environment. For example, the intelligent configuration manager gives you centralized, independent control over testing, approving, and deploying new site settings, eliminating the need to submit service requests or wait for external support.

SAP Ariba APIs provide an easy, scalable way to extend or develop new procurement functionality so you can quickly adjust, integrate, and optimize the solution to satisfy unique industry or regional requirements.

The forms builder supports simple, self-service forms creation capabilities that allow users to extend procurement processes without having to rely on IT assistance.

The solution lets you choose whether to track spend by business unit, department, or purchasing organization. In addition, you have the option to map spend data and content to individual business units, share company-wide purchasing parameters across business units, and control visibility of catalog items and data by purchasing organization.

The solution also allows administrators to set the preferred language and currency for each site.

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As a truly global solution, SAP Ariba Buying and Invoicing mitigates the complexity involved in managing procure-to-pay processes across multiple cultures and countries.

Tax support automates procurement alignment with regional requirements in markets worldwide, adding and validating tax and other local charges on requisitions, POs, invoices, and reconciliations.

You can also build regulatory requirements right into the solution, making it easier to stay on top

of – and comply with – international legal mandates such as the General Data Protection Regulation, Sarbanes-Oxley Act, and Health Insurance Portability and Accountability Act.

SAP Ariba Buying and Invoicing is available in more than 190 countries and 24 languages and can be deployed through 13 SAP Ariba-supported global data centers, streamlining your ability to roll out and implement the solution anywhere you do business.

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Manage procurement wherever business gets done. SAP Ariba Buying and Invoicing can easily scale and grow with your company, no matter where your business takes you – now or in the future.

Gain the Benefits of an Agile Procurement Solution

By automating your procure-to-pay process with SAP Ariba Buying and Invoicing, you gain a wide range of benefits that can help you respond with greater agility and effectiveness to the challenges of today's uncertain economy, enabling you to:

- Gain end-to-end visibility and control over your indirect spend by giving users one convenient, consumer-like place to complete all purchases
- Maximize compliance with procurement policies and budget checks built right into the solution
- Reduce maverick buying by providing curated access to millions of approved items and suppliers in custom B2B marketplaces
- Seamlessly integrate procurement processes with multiple ERP systems and solutions to centralize data and remove silos
- Efficiently discover, collaborate, and transact with millions of suppliers across hundreds of categories on SAP Business Network
- Increase productivity with diverse features and functionality that help procurement professionals accomplish more in less time
- Easily adjust solution processes and parameters to meet unique business needs through APIs, custom forms, and other self-service tools
- Mitigate risk and the need for manual management by automating global regulatory and tax compliance within the solutionSpeed invoice processing and reduce errors and exceptions with automatic prevalidation through SAP Business Network
- Streamline catalog and contract management to save time, increase compliance, and ensure negotiated savings reach the bottom line

Gain the Benefits of an Agile Procurement Solution

Summary

The SAP® Ariba® Buying and Invoicing solution automates management of the entire purchasing lifecycle for indirect goods and services, enabling you to streamline workflows, expedite approvals, and eradicate errors and exceptions. By increasing procurement efficiency, it helps you manage more spend with less effort, maximize savings, and meet demands with agility and speed.

Objectives

- Automate procurement of indirect goods and services to boost efficiency, productivity, and savings
- Deliver an engaging user experience to increase adoption, with built-in procurement policies to support compliant purchasing
- Control tail spend through curated access to millions of approved items and suppliers in custom B2B marketplaces
- Connect, transact, and collaborate effectively with all suppliers through SAP Ariba Network
- Integrate with existing solutions and ERP systems to eliminate silos, drive consistent business processes, and share centralized data across the enterprise

Solution

- Friendly, persona-based guided buying
- Capability designed to control tail spend
- Catalog, contract, and invoice management
- Procurement operations desk and procurement workspaces to increase productivity
- Customization and extensibility through intelligent configuration manager, SAP Ariba APIs, forms builder, and multi-business unit support
- Built-in tax and regulatory requirements
- Integration with multiple SAP and non-SAP ERP systems and applications

Benefits

- Greater spend visibility, control, and compliance
- Increased ability to realize negotiated savings
- Higher productivity through intelligent, timesaving capabilities and tools
- Fewer invoice errors and exceptions leading to faster reconciliation and payment
- Centralized data and seamlessly connected business processes through integration

Learn more

For more information or to request a demonstration of SAP Ariba Buying and Invoicing, visit our [web page](#) or contact your SAP representative.



